

## WEB DESIGN Business Sheet

August 2007

### PRICING

- \$30/hour for new site design/coding or current site updating
- Misc. costs (CDs, stock photos, special files, etc.) are quoted before work begins
- Billed for exact time spent – no rounding up

### INVOICING

- Invoices issued:
  - Projects: upon completion
  - Ongoing services: monthly
- Payment terms: Net 30 days

### PAYMENT

- Personal or Business check made payable to: Gabrielli Productions
- Online credit card accepted via *Paypal* (at invoiced cost + service fee)

### CUSTOMER SATISFACTION

- Formal estimate will be given along with work contract
- No costs higher than 25% above estimate without prior customer consent
- No job is finished/invoiced until customer is satisfied